

Working

Styles of

SINGAPORE



Members in our group

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Time To Presentation

15 Minutes



Presentation Outline

Meeting Etiquette

Concepts of Time

Business Dress Code

Collectivism

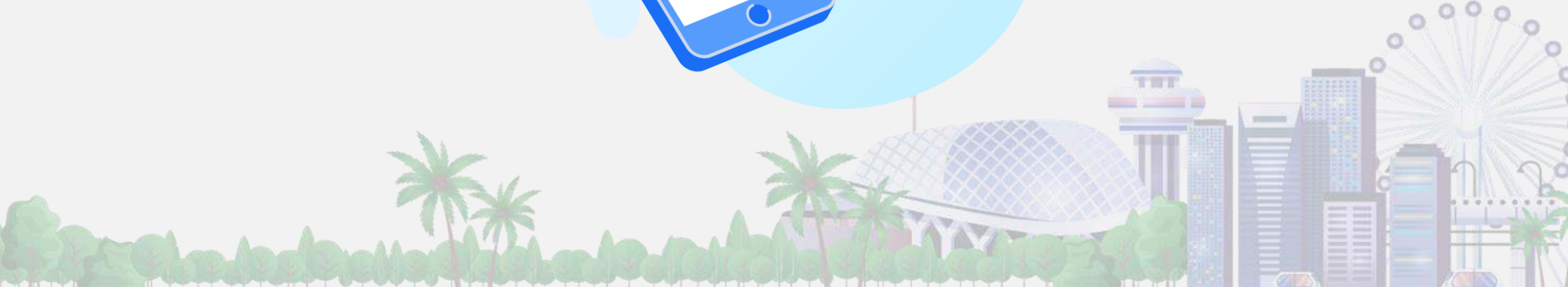
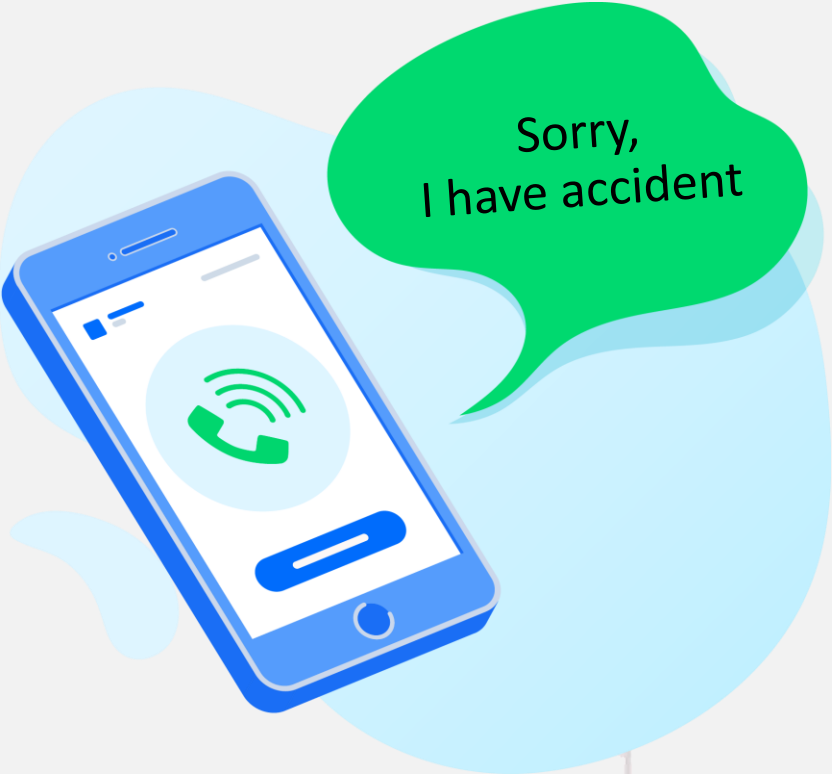


Meeting Etiquette

Need Appointment



Should call if you arrives late than the specified time



Refer to another person Using Mr. Mrs. Or Miss



Having a personal relationship

Miss



Exchange business card during the introduction



Business Dress Code

Tie for Men



Formal meetings call for a coat and tie

Businesswomen wear light-weight attire

Concepts of Time

Moved from 6 days to 5 days per week schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1Jan	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1Feb	2

6 days

Normal working hours are 40-45 hours per week

Over-time is not applicable to most of the professional and managerial jobs

If overtime is applicable to your job, its one-and-a-half times the basic hourly rate

Overtime work is limited to 72 hours a month.

Pay for time worked on holidays and normal days off is two-and-a-half times the normal rate.



Collectivism

Practice group-centeredness

Helping each other and learning from each other



Prefer to work together

Sharing responsibilities



It is important to know that Singaporeans value their working time.



You should be able to work with others as well.



You should also study their working culture so that you can work with them effectively.



If you have any questions, please don't hesitate to ask.



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Thank You

For Listening



SINGAPORE

