

Sivaraj Sambasivan

Sarkara Bhavan • Trivandrum, Kerala • Phone: +968 9507 5731, +968 99132456
• sivaraj99design@gmail.com

Computer Engineer

- IT professional with 8 year of experience in leading Information Technology Company based in Trivandrum, Kerala offering wide range of products in Software Developing, Website Developing, Graphic Designing, Multimedia, BPO & KPO Services, Designing, Hardware and Networking and Hospitality industry.
 - Respected Team Member of a creative team in Data Processing divisions. Expert in the technical, Functional conceptual and content development of sales-driving collateral. Proven ability to drive record-high data Processing and Website development and execute successful product launches.
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Skills

- ✓ Leadership skills
 - ✓ Software and Hardware
 - ✓ Communication skills
 - ✓ Time management
 - ✓ Problem solving skills
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Professional Experience

Ramada Qurum Beach Hotel - Muscat (Doing) – Opera PMS, Micros PMS, Outlook, Ciso Contactless lock system, Wi-Fi (Aruba System), Skytel, Omega, Material Control, ROP System, Hardware and Networks, Hotel ads. Designs, Social Mdeia etc.

IT Manager, 4/2015 to 12/2019

Ibaze Technologies, Trivandrum – Software Developing, Website Developing, BPO & KPO Services, Designing
Data Processor, 8/2013 to 3/2015

Analysis of data is a process of inspecting, cleaning, transforming, and modeling data with the goal of discovering useful information, suggesting conclusions, and supporting decision making

Technology

- Software:** Opera PMS, Micros POS, Skytel, Ciso Lock, ROP System, Omega, Material Control, Command Card, CCTV, Finger Print System (Biometrics and ZKTeco), Wi-Fi System (Aruba), etc.
- Operating System** Microsoft Windows 10, Linux, Windows Server 2016
- Database** Oracle 10g, Microsoft SQL Server
- Web/Multimedia:** CorelDRAW, Photoshop, HTML, and PHP
-

Education

The Institution of Electronics and Telecommunication Engineers (IETE), Diploma in Computer Science Engineering, 12/2013

- Major: Computer Science and Engineering

S.N.V. GOVT.H.S. S, Kadakkavoor, Higher Secondary Education 03/ 2008 to 03/2010

- Major: Commerce Stream

S.C.V.B.H.S , Chirayinkeezhu, Secondary School Leaving Certificate 03/ 2008.

Sivaraj Sambasivan

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• sivaraj99design@gmail.com

Personal

Date of Birth	01/07/1992
Marital Status	Single
Languages	English: Fluent Tamil: Fluent Hindi: Fluent Malayalam: Fluent
Personal	Country of citizenship: India Residence: India
Passport No	L8274226
Driving License	B61585137 (INDIAN)

References

1. Ajeesh S M
Director
IBaze Systems & Solution India Pvt. Ltd
Mob : +919961495353
Ajeesh@ibazetech.com
 2. Shabu Chirakkal
IT Manager
Ramada Qurum Beach Hotel
Mob : +968 97699966
shabu@ikhtiar.om
-

Portfolio on Request • Available for Relocation



RAMADA[®]
MUSCAT

EMPLOYEE OF THE MONTH
APRIL 2016

This certificate is awarded to

SIVARAJ SAMBASIVAN

*in recognition of your exceptional performance
and innovative contributions to the Ramada Muscat Hotel.*

Soha Abdel Kader
General Manager





iBAZE

A Division of Ibase Systems and Solutions India Pvt Ltd

Devashree plaza
First Floor, TC 7/32 (2)
Ulloor, Medical College PO
Trivandrum 695011

p : +91 0471 4061704/706
m : +91 9961 49 5454/5353
e : info@ibazetech.com
www.ibazetech.com

TO WHOM IT MAY CONCERN

April6, 2015

This is to certify that **Mr. Sivaraj S** worked as **Data Analyst** in our company from 07August 2013to 31March 2015 with our entire satisfaction. During his working period we found him a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

He is amiable in nature and character is well. We have no objection to allow him in any better position and have no liabilities in our company.

We wish him every success in life.

For iBaze Systems and Solutions India Pvt Ltd

KiranVikram
HR Manager





Letter of Experience

Dated On: 12/29/2014

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. Sivaraj S.** has worked with Aramfo Foundation as an outsourcing professional during 2013 and 2014.

Mr. Sivaraj S. is a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

Mr. Sivaraj's job responsibilities were as bellow:

1. BPO Jobs
2. Virtual Assistant
3. Data Entry
4. Research
5. Other - Administrative Support
6. Customer Service
7. MS Office

Mr. Sivaraj S. is an enthusiastic and resourceful professional and an asset to the organization. I wish all the best and success in future career endeavors.

We wish him/her all the best in his future endeavor.

Sincerely,

Waleed Dabbour, CEO

ARAMFO Foundation

1/8/2015

Letter of Experience

To whom it may concern:

This is to certify that **Mr. Sivaraj S.** has worked with SCG Creative Group as an outsourcing professional during 2014 and 2015.

Mr. Sivaraj S. is a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

Mr. Sivaraj's job responsibilities were as below:

1. BPO Jobs
2. Data Entry
3. Research
4. MS Office

Mr. Sivaraj S. is an enthusiastic and resourceful professional. He is an assets to the organization. I wish him all the best and success in future career endeavors.

Sincerely,

Michael Oddo, Project Manager



Membership No. : 224459

Certificate No. : 005371

THE INSTITUTION OF ELECTRONICS AND TELECOMMUNICATION ENGINEERS

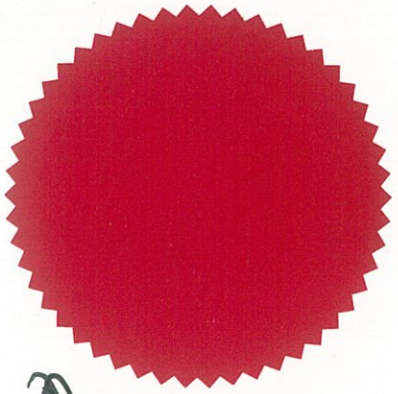


The Governing Council of the Institution hereby makes known that

.....
Girraj
has been elected as
Diploma Member

of the Institution by virtue of having passed Diploma (Three Years) Examinations
in *Computer Science & Engineering*
held in *Dec. 2013* in *Frist* Division (CGPA *6.90* out of 10)
Date of announcement of result *29-01-2014*

Witness our hand and seal at New Delhi
this *24th* day of *March 2014*



[Signature] Secretary General

[Signature] President

Authority for recognition is on reverse of this certificate.
This certificate is the property of the Institution



The Institution of Electronics and Telecommunication Engineers

#2, Institutional Area, Lodi Road, New Delhi-110003

DIPIETE EXAMINATION GRADE SHEET (Computer Science & Engineering)



1176

सह वीर्यं करवाव हे

SIVARAJ S

Membership No - SD 224459

CODE	SUBJECTS	MONTH & YEAR OF PASSING	GRADE
SECTION A (PART I)			
DC51	ENGINEERING MATHEMATICS-I	DEC 2013	D
DC52	FUNDAMENTALS OF ELECTRICALS & ELECTRONICS	JUN 2011	B
DC53	COMPUTER FUNDAMENTALS & C PROGRAMMING	JUN 2011	C
DC54	DATA STRUCTURES	JUN 2011	C+
DC91	C & DATA STRUCTURES LAB	JUN 2012	A+
SECTION A (PART II)			
DC55	ENGINEERING MATHEMATICS II	DEC 2011	C
DC56	OBJECT ORIENTED PROGRAMMING WITH C++	DEC 2011	D
DC57	COMPUTER ORGANIZATION	DEC 2011	B
DC58	LOGIC DESIGN	DEC 2011	B+
DC92	OOPS LAB	JUN 2012	A+
SECTION B (PART I)			
DC59	ANALYSIS & DESIGN OF INFO. SYS.	DEC 2012	A+
DC60	JAVA & WEB PROGRAMMING	DEC 2012	B
DC61	OPERATING SYSTEMS & SYSTEMS SOFTWARE	DEC 2012	B
DC62	DATABASE MANAGEMENT SYSTEMS	DEC 2012	D
DC93	JAVA & WEB PROGRAMMING LAB	DEC 2013	A+
SECTION B (PART II)			
DC63	DATA COMMUNICATION & NETWORKS	DEC 2012	B+
DC64	PROJECT WORK	DEC 2013	C+
DC94	DBMS LAB	DEC 2013	A+
DC98	COMMUNICATION SKILLS & TECH WRITING (ORAL)	DEC 2012	Pass
DC99	COMMUNICATION SKILLS & TECH WRITING	JUN 2013	Pass
ELECTIVE SUBJECTS			
DC65	SOFTWARE ENGINEERING	DEC 2012	B
DC71	INTERNET APPLICATIONS	DEC 2012	D

RESULT : First Division

Secured a CGPA of 6.90 out of 10.00

Dated : 04 MAR 2014



(Signature)

SECRETARY GENERAL

S. R. AGGARWAL
Secretary General
The Institution of Electronics & Telecommunication Engineers
2 Institutional Area, Lodi Road
New Delhi-110-003

S.N.V.GOV.T.H.S.S

KADAKKAVOOR

Conduct Certificate

Certified that Sivasai S
(Ad.No. 533.....) is/was a student of 2008-10 year Higher Secondary Course
in Science/Commerce batch in this school during the academic year 2008-10
His/Her conduct and character are good.....

Kadakkavoor

16/06/2010



[Handwritten Signature]

PRINCIPAL PRINCIPAL (01129)
SNV GOVT HSS
KADAKKAVOOR
TRIVANDRUM
PIN - 695306

[Handwritten initials]

H9GHIHG GHIHGH9 1938443



GOVERNMENT OF KERALA
BOARD OF HIGHER SECONDARY EXAMINATION
HIGHER SECONDARY EXAMINATION

No. HSE 029020

CERTIFICATE

Register
Number

6030353

This is to certify that Mr /Ms **SIVARAJ S** appeared for the HIGHER SECONDARY EXAMINATION
(.....) GROUP) held in **COMMERCE** He/She is **ELIGIBLE** for higher studies.

MARCH 2010

The Scores and Grades obtained by the Candidate are shown below:

SUBJECTS	FIRST YEAR			SECOND YEAR			GRAND TOTAL			Grade Obtained	Grade in Words	
	CE	TE	Total	CE	PE	TE	CE	PE	TE			Total
PART I ENGLISH	19	50	69	19	--	41	38	--	91	129	B	B only
PART II MALAYALAM	17	72	89	19	--	61	36	--	133	169	A	A only
PART III (Optionals) BUSINESS STUDIES WITH FUNCTIONAL MANAGEMENT	19	40	59	18	--	52	37	--	92	129	B	B only
ACCOUNTANCY WITH COMPUTER ACCOUNTING	18	46	64	19	38	25	37	38	71	146	B+	B plus
ECONOMICS	19	48	67	17	--	31	36	--	79	115	C+	C plus
COMPUTER APPLICATION	17	21	38	18	30	30	35	30	51	116	C+	C plus

Eligibility for Higher Studies : D+ Grade or above for all subjects



[Handwritten Signature]

SECRETARY

Place : Thiruvananthapuram

Date : 12-05-2010

Board of Higher Secondary Examinations,
Government of Kerala

No. H 565385

Date of Birth corrected as 01.10.7.../1992 as per order NO Kbis/Ex. BA (3)60656/2012 CGE dated. 26.1.09.2012



GOVERNMENT OF KERALA

GENERAL EDUCATION DEPARTMENT SECONDARY SCHOOL LEAVING CERTIFICATE (Issued under the Authority of the Government of Kerala).



Name of School : S C V H S FOR BOYS CHIRAYINKEEZHU, CHIRAYINKEEZHU P.O

Admission No. 18356

- 1. Name : SIVARAJ. S
- 2. Name in Regional Language : ശിവരാജ്. എസ്
- 3. Sex : MALE
- 4. Date of Birth (in figures) : 01/07/1992
(in words) : FIRST JULY NINETEEN NINETY TWO
- 5. Religion and Caste (as per the Admission Register of the School) : HINDU, EZHAVA
- 6. Place of Birth : ATTINGAL
- 7. Nationality : INDIAN
- 8. Name of Father : SAMBASIVAN. S
- 9. Name of Mother : SHEELA. B
- 10. Name of Guardian : SAMBASIVAN. S

11. Home Address (as specified in the Admission Register of the School at the time of Admission) : SARKARA BHAVAN, SARKARA, CHIRAYINKEEZHU.P.O, THIRUVANANTHAPURAM, PIN 695304

- 12. Identification Marks :
 - (i) A MOLE ON THE LEFT THUMB
 - (ii) A MOLE ON THE LEFT FIRST FINGER



Name & Signature of the Headmaster of the Institution with Date : G. MOHANLAL, Headmaster of the Institution with Date, Chirayinkeezhu



SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION
Name : SIVARAJ. S
Register Number : 507428 Month & Year : MARCH 2008 No. of Chances : 1

Secretary to the Commissioner
For Government Examinations

JOHNS V. JOHN

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following Grades

Subject	Grade	Grade in words
First Language Paper - I Malayalam	B+	B Plus
First Language Paper - II Malayalam	A	A Only
English	C+	C Plus
Hindi	A	A Only
Social Science	B	B Only
Physics	B	B Only
Chemistry	B+	B Plus
Biology	C+	C Plus
Mathematics	B+	B Plus
Information Technology	A	A Only

GRADE RANGE	Outstanding	B	60% - 69%	Good	D+	30% - 39%	Marginal
A+ 90% and above	Outstanding	B	60% - 69%	Good	D+	30% - 39%	Marginal
A 80% - 89%	Excellent	C+	50% - 59%	Above Average	D	20% - 29%	Need Improvement
B+ 70% - 79%	Very Good	C	40% - 49%	Average	E	Below 20%	Need Improvement

(i) Grades are on nine-point scale
(ii) Minimum Eligibility for higher study is D+ Grade for each Paper.



Eligible for Higher Studies
JOHNS V. JOHN

Don't laminate or put in plastic cover

SECRETARY
Board of Public Examinations, Kerala